

North Warren Central School District
Organizational Meeting of the Board of Education
North Warren Central School
July 13, 2020

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Mrs. McAvey called the meeting to order at 5:05 PM, followed by the Pledge of Allegiance.

School Board Members Present: Buckman, Erickson, Freebern, Hill, LaGuerre, Maday, Swan.

School Board Members Absent: Freebern

Also Present: Michele G. French, Superintendent; Judith G. McAvey, District Clerk; Christopher Lail, Business Official; Maggie Kelly, Elementary Principal (remote); Caleb Martin, Jr./Sr. Principal (remote).

Oath of Office administered to newly elected Board Trustees, Erickson, Maday and Swan.

Motion by Mr. Erickson, seconded by Mrs. LaGuerre to nominate John Maday as President.

Motion carried unanimously.

Motion by Mr. Buckman, seconded by Mrs. Hill to nominate Cortney Swan as Vice President.

Motion by Mr. Maday, seconded by Mr. Freebern to nominate Mike Erickson Vice President.

Voting Yes for Swan: LaGuerre, Hill, Swan, Buckman

Voting No for Swan: Maday, Freebern, Erickson

Motion carried for elect Swan for Vice President

Voting Yes for Erickson: Maday, Freebern, Erickson

Voting No for Erickson: LaGuerre, Hill, Swan, Buckman

Motion not carried

Oath of Office administered to newly elected Board President and Vice President

Motion by Mr. Erickson, seconded by Mr. Freebern to appoint the following Board Officers:

School District Treasurer – Christopher Lail

School District Deputy Treasurer – Caleb Martin

District Clerk with stipend of \$4,841.– Judith McAvey

Claims Auditor with stipend of \$3,460. – Sheila Ellsworth

Motion carried unanimously.

Motion by Mr. Erickson, seconded by Mrs. Swan to appoint the following:

Attendance Officer – Caleb Martin

Athletic Director with stipend of \$5,608. – Lynn Lewis

School Physician – Dr. John Ruge

School Attorneys – Guercio & Guercio, LLP

Independent Auditor – Jenkins, Beecher & Bethel, LLP

Central District Treasurer with stipend of \$3,113. – Margaret Hill

Faculty Auditor – Christopher Lail

Records Retention & Access Officer – Christopher Lail

Records Management & Disposition Officer – Maja Tlokinska-Scroggins

Committee on Special Education and Special Education Sub-Committees (see attached)

Committee on Preschool Special Education (see attached)

Surrogate Parent (See attached)

Hearing Officers (see attached)

School Providers (see attached)

DASA Coordinator – Michael Therio

Board of Education Audit Committee: Paul Buckman, Mike Erickson, Tammie LaGuerre

Purchasing Agent – Superintendent

LEA Designee – Brian Sabattis

Tax Collector – Sheila Ellsworth

Motion carried unanimously.

Motion by Mrs. Swan, seconded by Mr. Erickson to approve the following designations:

Official School Depository – Glens Falls National Bank

Third Party Custodian – Manufacturers & Traders Trust Co. (M & T Bank)

Payroll Certification Officer – Superintendent

Insurance Officer – Mark Carpenter

Designate Superintendent to sign Grant Applications

Designate Superintendent to hire substitutes

Official School Newspaper – The Post Star

Compliance Officer (Title IX/Section 504/ADA) – Superintendent

Homeless Liaison – Michele French

Child Nutrition Officials

Verification Officer – David Scroggins

Reviewing Official – Christopher Lail

Hearing Official – Michele French

Chemical Hygiene Officer – Brian Sabattis

Motion carried unanimously.

Motion by Mr. Buckman, seconded by Mrs. LaGuerre to approve the following authorizations:

Petty Cash Funds - \$100 each – Judith McAvey and Christine Jay

Kitchen Start Up Fund - \$200.

Tax Collector Start Up Fund - \$100.

Checking Account Signatures – School District Treasurer or School District Deputy Treasurer

Savings Account Signatures – School District Treasurer or School District Deputy Treasurer

Activity Fund Checking Signatures – Central District Treasurer

Investment Accounts – School District Treasurer or School District Deputy Treasurer

(Authorizations continued)

Approval of attendance at conferences, conventions, workshops for the Board of Education members, with expenses.

Approval of authorized personnel for use of the Glens Falls National Bank district credit card with a credit limit of \$7,000.00: Superintendent, Board of Education, instructional staff, non-instructional staff

Approval of authorized personnel for use of the Exxon-Mobil gas card with a credit limit of \$400.00: Superintendent, Board of Education, instructional staff, non-instructional staff

Motion carried unanimously.

Motion by Mr. Erickson, seconded by Mrs. Swan to adopt the following:

Time and Date of Regular Meetings (see attached)

Substitute Pay Rates (see attached)

Adopt IRS mileage rate for all employees

Re-adopt all in effect during the previous year.

Motion carried unanimously.

The Board moved to the regular meeting at 5:25 PM.

Motion by Mrs. Swan, seconded by Mr. Buckman to approve the minutes of the June 17, 2020 Regular Meeting of the Board of Education.

6/17/20
Minutes
Approved

Motion carried unanimously.

Motion by Mr. Buckman, seconded by Mrs. Swan to approve warrants 74 and PND2.

Warrants
Approved

Motion carried unanimously.

Motion by Mrs. Swan, seconded by Mr. Buckman to accept the recommendation of the Committee on Special Education for students 7121, 6947, 6179, 7466, 6234, 7427, 4821, 7343, 6861, 7077.

IEPs Approved

Motion carried unanimously.

Motion by Mrs. Swan, seconded by Mr. Buckman to appoint Nicole Rushlow as Advisor for the Class of 2023.

N. Rushlow –
Advisor

Motion carried unanimously.

Motion by Mr. Buckman, seconded by Mr. Freebern to approve the legal services agreement with Guercio & Guercio, LLP for the 2020-2021 school year.

Legal Services
Agreement
Approved

Motion carried unanimously.

Motion by Mr. Buckman, seconded by Mr. Freebern to set the rate of pay for the Tax Collector at \$15.50 per hour.

Tax Collector
Rate of Pay

Motion carried unanimously.

Motion by Mrs. LaGuerre, seconded by Mr. Erickson to appoint Mrs. Vivienne Frederick as Teacher on Special Assignment for the 2020-2021 school year.

V. Frederick
Teacher on
Spec. Assgn.

Motion carried unanimously.

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C. Erickson
Teacher on Spec.
Assgn.

Motion by Mrs. Swan, seconded by Mr. Buckman to appoint Mrs. Cheryl Erickson as Teacher on Special Assignment for part of her day to cover computer based instruction for the 2020-2021 school year.

Voting Yes: Buckman, Freebern, Hill, LaGuerre, Swan, Maday

Abstaining: Erickson

Motion carried.

Committee
Members

Motion by Mr. Buckman, seconded by Mrs. Hill to approve the following Committee:

Board Policy Committee: Hill, Erickson, Freebern

Board Building & Grounds Committee: Buckman, Erickson, LaGuerre

Athletic Committee: Swan, Buckman, Freebern

Safety Committee: Swan, Hill

Motion carried unanimously.

A. Zarczynski
Vice-Principal

Motion by Mr. Freebern, seconded by Mrs. LaGuerre to appoint Amy Zarczynski as Vice-Principals for grades PreK-6 for the 2020-2021 school year.

Motion carried unanimously.

Fischer & Bott
Vice Principals

Motion by Mr. Buckman, seconded by Mrs. LaGuerre to appoint Candy Fischer and Eric Bott as Co Vice-Principals for grades 7-12 for the 2020-2021 school year.

Motion carried unanimously.

Motion by Mr. Freebern, seconded by Mr. Erickson to accept the quarterly report from the Claims Auditor for April through June 2020.

Motion carried unanimously.

MOA with
NWTA

Motion by Mrs. Swan, seconded by Mrs. LaGuerre to approve the MOA between North Warren Central School, North Warren Teachers' Association and Jennifer Shanahan.

Motion carried unanimously.

C. Nelson, IV
Boys Soccer

Motion by Mr. Buckman, seconded by Mr. Freebern to appoint Chris Nelson as JV Boys Soccer Coach for the 2020-2021 season, pending student participation and completion of all coaching requirements.

Motion carried unanimously.

Student
Transportation
Agreement

Motion by Mr. Buckman, seconded by Mr. Freebern to approve the Student Transportation Cooperative Agreement for the 2020-2021 school year.

Motion carried unanimously.

Mrs. French reports the Districtwide Safety Plan will be posted on the website for a 30 day comment period. The Board will approve the updated Plan in August.

Motion by Mrs. Swan, seconded by Mr. Buckman to accept the quarterly report from the Central District Treasurer from April through June 2020.

Motion carried unanimously.

Mrs. French reports she is working on a contract with Cocksackie-Athens School District for Labor Relations Specialists. The district will no longer contract with Capital Region BOCES for this service.

Mrs. French discussed the reopening of school for the fall. The Governor has given schools the ability to open if the prescribed levels are met in regions that are in Phase IV. The district has been working on creating model classrooms for reopening. We are fortunate in the building that the classrooms are large so distancing can be achieved. A big challenge will be busing we are still awaiting regulations. Masks were discussed. The students will probably move less between classrooms, teachers would go to them. Mr. Buckman asked about fall sports, Mrs. French reports we are waiting to here.

Mrs. French states we are still in the planning process. Mrs. Swan asked if any teachers have concerns about returning. Mrs. French reports she has not heard any concerns yet. Mrs. French reports we are still waiting for guidance for many things. A survey will be going to parents about reopening.

The next Board meetings will be August 10th at 4:00 pm and August 31st at 4:00 pm.

Motion by Mr. Freebern, seconded by Mr. Erickson to adjourn at 6:05 PM.

Motion carried unanimously.

District Clerk